

## **9.0 HANDS-ON PROGRAM FINANCIAL ASSISTANCE FOR ATTENDANCE**

**9.1 This Standard Operating Procedure defines the financial assistance provided and procedures to survivors of law enforcement officers who died in the line of duty, as determined by C.O.P.S. criteria to their appropriate National C.O.P.S. Hands-On Programs.**

- A.** National C.O.P.S. Hands-On Program financial assistance from LA-C.O.P.S. shall be a predetermined amount of financial assistance based off the Louisiana C.O.P.S. budget account. Only economy class seating arrangements are considered for financial assistance. Survivors are encouraged to make airline reservations as early as possible to obtain the best possible airfares and once a ticket is purchased, a copy of the ticket receipt needs to be emailed to [treasurer@la-cops.org](mailto:treasurer@la-cops.org). To submit for financial assistance, refer to section 9.4 upon returning from your Hands-On Program.
- B.** Survivors of law enforcement officers who died in the line of duty, as determined by C.O.P.S. criteria who attend their appropriate National C.O.P.S. Hands-On Program, and traveling by vehicle will be reimbursed based on GPS mileage (PER VEHICLE) at the current rate to be determined by the Executive Board after the financial assistance form and supporting receipts had been submitted to the treasurer; these documents can be emailed to [treasurer@la-cops.org](mailto:treasurer@la-cops.org). To submit for financial assistance, refer to section 9.4 upon returning from your Hands-On Program.

**All final documents/receipts of Hands-On Program attendance and travel must be submitted to the treasurer of LA-C.O.P.S. no later than sixty (60) days after returning home from all Hands-On Programs. It can be emailed to the treasurer at [treasurer@la-cops.org](mailto:treasurer@la-cops.org).**