

9.2 This Standard Operating Procedure defines the financial assistance provided and procedures to surviving children of law enforcement officers who died in the line of duty, as determined by C.O.P.S. criteria and parents/guardian to their appropriate National C.O.P.S. Hands-On Programs

- A.** Surviving children and their parent/guardian who attend C.O.P.S. Kids Camp, teens who attend Outward Bound and Young Adult Children (18-21) who attend their appropriate C.O.P.S. Hands-On Program will receive a predetermined amount of financial assistance based off the Louisiana C.O.P.S. budget account. Only economy class seating arrangements are considered for financial assistance up to. Survivors are encouraged to make airline reservations as early as possible to obtain the best possible airfares. Only one luggage piece fee per person for Kids Camp, Outward Bound, or Young Adult Children will be reimbursed once a financial assistance form and receipt is received by the treasurer. To submit for financial assistance, refer to section 9.4 upon returning from your Hands-On Program.
- B.** Once a ticket is purchased, a copy of the ticket receipt needs to be emailed to cops@la-cops.org treasurer@la-cops.org. If traveling by vehicle, expenses will be reimbursed based on GPS mileage (PER VEHICLE) at the current rate to be determined by the Executive Board. Hotels necessary for travel will be reimbursed at 1 hotel room per family going to HOP and 1 hotel room per family returning from HOP. After the financial assistance form and supporting receipts have been submitted to the treasurer; these documents can be emailed to treasurer@la-cops.org. To submit for financial assistance, refer to section 9.4 upon returning from your Hands-On Program.

9.2 All final documents/receipts of Hands-On Program attendance and travel must be submitted to the treasurer of LA-C.O.P.S. no later than sixty (60) days after returning home from all Hands-On Programs. It can be emailed to the treasurer at treasurer@la-cops.org.